

LEEDS CITY COUNCIL

FORWARD PLAN OF KEY DECISIONS

Extract relating to Scrutiny Board (Central & Corporate Functions)

For the period 1 December 2010 to 31 March 2011

| Key Decisions | Decision Maker | Expected Date of Decision | Proposed Consultation | Documents to be Considered by Decision Maker | Lead Officer (To whom representations should be made and email address to send representations to) |
|---|-----------------------|----------------------------------|--|---|--|
| Corporate Records Management Facility - Westland Road Approve the Authority to spend of £857,729 | Director of Resources | 1/12/10 | Consultation between Chief Business Transportation Officer and the Director of Resources | Design and Cost Report | Director of Resources lee.hemsworth@leeds.gov.uk |

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| <p>Community Support Service Early Leavers Initiative</p> <p>Approval for employees to leave the organisation by voluntary early retirement or voluntary severance</p> | <p>Director of Resources</p> | <p>1/12/10</p> | <p>Members of ASC DMT will make recommendations for early leavers from the service and these will then be reviewed corporately for a decision. The trade unions have been consulted about the ELI scheme and provided with regular updates</p> | <p>Business case for each employee and summary business case for the Community Support Service</p> | <p>Director of Resources cath.sullivan@leeds.gov.uk</p> |

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| <p>Walking and Cycle Track at Killingbeck Fields and associated links and highway crossings Approval of track at Killingbeck Fields, associated links and highway crossings. Approval to accept £250,000 external funding from Sustrans, inject in to the Capital Programme and seek authority to spend.</p> | <p>Director of Resources</p> | <p>1/12/10</p> | <p>Consultations were undertaken as part of 2006 UDP process, in advance of Executive Board approval dated 22 September 2009, and with Ward Members on 17 February 2010. Currently consultation is being undertaken with Members in affected wards (Gipton and Harehills and Killingbeck and Seacroft) and with community groups relevant to Killingbeck Fields through the Wyke Beck Community Forum. The current round of consultation will close on 16 November.</p> | <p>Dwg No TPP 32.2.016-KFD Killingbeck Fields Detailed Drawings</p> | <p>Director of Resources tim.parry@leeds.gov.uk</p> |

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| Leeds Year of Volunteering Members are asked to endorse the proposal for Leeds City Council involvement in the 2011 European Year of Volunteering. Members are asked to encourage additional activities and events that will help sustain the successful Leeds Year of Volunteering campaign run over the last twelve months. | Executive Board (Portfolio: Resources and Corporate Functions) | 15/12/10 | Area Committees, Member consultations, Voluntary Sector consultations, Harmonious Communities group | The report is due to be issued to the decision maker with the agenda for the meeting | Director of Environment and Neighbourhoods steve.crocker@leeds.gov.uk |
| Web and Intranet Replacement Project Approval of Business Case | Executive Board (Portfolio: Resources and Corporate Functions) | 15/12/10 | Business Case has been reviewed and approved by I.O Programme Board, R & P Board, CLT and ICT Commissioning Board | The report to be issued to the decision maker with the agenda for the meeting | Chief ICT Officer dylan.roberts@leeds.gov.uk |

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| Council-Wide Early Leavers Initiative Approval for employees to leave the organisation by voluntary early retirement or voluntary severance | Director of Resources | 8/12/10 | Members of CLT will make recommendations for early leavers from their Directorates and these will then be reviewed corporately for a decision. The trade unions have been consulted about the ELI scheme and provided with regular updates | Business case for each employee; summary business case for each Directorate and collective business case across the whole Council | Director of Resources karen.fentem@leeds.gov.uk |
| Collection of Local Taxation Approval of Council Tax and Business Rate write off for period 1 st April 2010 to 30 th September 2010 | Chief Revenues and Benefits Officer | 1/1/11 | Director of Resources | Report on values and type | Chief Revenues and Benefits Officer steven.carey@leeds.gov.uk |
| Review of Revenues and Benefits Structure Make amendments to the Revenues and Benefits structure | Director of Resources | 31/1/11 | Unions and staff affected, HR, Legal and Finance | Proposals relating to Revenues and Benefits Establishment report | Director of Resources steven.carey@leeds.gov.uk |

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| <p>Trade Union Consultations (S188)</p> <p>To consider the outcomes and impact of the trade union consultations. At the moment it is not known what the savings/cost will be but it is assumed that this will be a key decision.</p> | <p>Director of Resources</p> | <p>8/2/11</p> | <p>90 day period – Outcomes from the consultations cannot be prejudiced, therefore, costings/savings cannot be projected, however, there it is expected that there could be a significant impact.</p> | <p>Collective agreements with the trade unions</p> | <p>Director of Resources lorraine.hallam@leeds.gov.uk</p> |
| <p>Frozen Food Tender</p> <p>To approve the arrangements for the supply of frozen foods to educational establishments for a 4 year period</p> | <p>Director of Resources</p> | <p>28/2/11</p> | <p>Procurement Department</p> | <p>Tender Submissions</p> | <p>Director of Resources mandy.snaith@leeds.gov.uk</p> |

